

MERRILL

A U D I T O R I U M



Merrill Auditorium is located adjacent to Portland City Hall in the City of Portland Maine. It is run by the Recreation and Facilities Management division of the City of Portland.



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General Information

Time – Eastern Time (GMT- 4 or 5)

DST ends on Sunday, November 2, 2008 at 2:00 AM local daylight time

DST on Sunday, March 8, 2009 at 2:00 AM local standard time

Contact

Production Office (Technical Questions, Advance, etc)

(207) 756-8433

(207) 756-8434 – fax

techoffice@portlandmaine.gov

Rehearsal Hall Door (For Fed Ex & UPS)

20 Myrtle Street

Portland, ME 04101

(207) 756-8157 (Stage Door – if no answer call Tech Office)

Loading Dock (For Freight)

260 Cumberland Avenue

Portland, ME 04101

Division Office (Rentals, Contracts, etc.)

Facilities Management Division

The Portland Expo

239 Park Avenue

Portland, ME 04102

(207) 874-8200

(207) 874-8130 – fax

Box Office (Mon – Sat 12p – 6pm or to Curtain Time)

PortTix

20 Myrtle Street

Portland, ME 04101

(207) 842-0800

(207) 842-0810 – Fax

(207) 842-0812 - TTY



Area Info

Portland is an old seacoast town. It is also a funky city filled with galleries, one-of-kind boutiques and shops, and incredible restaurants serving everything from New England clam chowder, lobster rolls and Maine seafood to nouvelle cuisine.

Portland is the banking capital of northern New England, home to major international law firms, import/export companies, and modern high-rise office buildings located in historic districts with centuries old architecture.

Portland stands as one of the few working waterfronts left in the United States, acting as New England's largest tonnage seaport and second largest fishing port.

Portland is also the second largest oil port on the East Coast and the largest foreign inbound transit tonnage port in the United States!

Portland is Maine's largest city with 66,000 full time residents, approximately 100,000 in the surrounding areas.

Hotels

Disclaimer – The City of Portland does not endorse any particular vendor listed in these pages.

Portland Regency Hotel

20 Milk St, Portland, ME
207-774-4200 (0.31 miles away)

Portland Harbor Hotel

468 Fore St, Portland, ME
207-775-9090 (0.33 miles away)

Hilton Garden Inn-Portland

65 Commercial St, Portland, ME
207-780-0780 (0.43 miles away)

Holiday Inn Portland-By The Bay

88 Spring St, Portland, ME
877-410-6681 (0.47 miles away)

Eastland Park Hotel

157 High St, Portland, ME
207-775-5411 (0.48 miles away)

La Quinta Inn

340 Park Ave, Portland, ME
207-871-0612 (1.22 miles away)

Airport

Portland International Jetport (PWM)
1001 Westbrook St.
Portland, ME 04102
(207) 774-7301
(2.74 miles away)

Taxis

ABC Taxi (207) 772-8685
ASAP Taxi (207) 791-2727
Elite Taxi (207) 871-7274
Old Port Taxi (207) 772-8294



Restaurants

From traditional New England fare to Asian, Afghan or Cajun tastes, to other adventurous cuisines of the world, Portland brims with diverse dining. Yes, this is lobster territory, but options extend far beyond seafood. The Tech Office has some menus, and has maps and directions to a variety of restaurants.

Handicap Accessibility

- Backstage is accessible with an elevator to FOH located DSL.
- The Orchestra and Grand Tier sections are accessible – the Box Office needs to be notified of any accessibility requests.
- Hearing Assist devices available – more info under Sound.

Medical/Emergency Information

911 – For Police, Fire, Medcu (Location is Merrill Auditorium)
Contact Merrill Staff ASAP.

Hospitals and Medical Services

Mercy Hospital

144 State St, Portland, ME
207-879-3000 (0.65 miles away)

Peter T Cyr DDS

68 Deering St, Portland, ME
207-772-4128 (0.66 miles away)

Maine Medical Center

22 Bramhall St, Portland, ME
207-662-0111 (1 miles away)

Chiropractic Healing Arts Center

85 E St # 3, South Portland, ME - (207)
799-0972

Brackett Street Veterinary

192 Brackett St, Portland, ME
207-772-3385 (0.77 miles away)

Jacobs Chiropractic Acupuncture

138 Saint John St, Portland, ME - (207)
774-6251

Comprehensive Dental Care

149 Brighton Ave, Portland, ME
207-774-7266 (1.31 miles away)

Goulding Chiropractic

96 India St, Portland, ME - (207) 775-
6782



Laundry

1 Washer, 1 Dryer in house (See Wardrobe)

Coin-Op

Lookin Good Laundromat

292 Congress St, Portland, ME
207-772-6676 (0.26 miles away)

Squeaky Clean Laundromat

64 Washington Ave, Portland, ME
207-761-4355 (0.48 miles away)

Coyne's Laundromat Inc

88 Danforth St, Portland, ME
207-871-5744 (0.57 miles away)

Liliana's Laundromat

111 Congress St, Portland, ME
207-772-3444 (0.68 miles away)

Soap Bubble Laundromat

68 Pine St, Portland, ME
207-772-4288 (0.85 miles away)

Dry Cleaning

Elm Street Dry Cleaners

46 Elm St, Portland, ME
207-774-7228 (0.13 miles away)

Pratt-Abbott Cleaners

489 Broadway, South Portland, ME
207-799-2960 (1.77 miles away)



Parking & Directions

Parking is limited at Merrill. Please make sure to tell the Tech Office of any parking concerns, we will do our best to solve them.

Buses – We ask you to park the wrong way on Myrtle so that your door opens onto the sidewalk. Call the Stage Door or Tech Office as you arrive and we will direct traffic to help you get in and park.

Please see the Bus Directions for more information.

Trucks – The loading dock can take 1 truck at a time – we have to stop traffic and setup a lane shift, so please make sure to coordinate your arrival with the Tech Office. Other trucks may be sent to another venue to park (approximately 1 mile away). Please see the specific Truck Directions PDF.

Please see the Truck Directions for more information.

From the South:

95 North to Exit 44 (295 North)
On 295 North proceed to Exit 7 (Franklin Arterial).
Turn RIGHT onto Franklin Arterial
Proceed on Franklin to Cumberland Avenue
Turn RIGHT onto Cumberland Avenue
Proceed 2 blocks to the corner of Myrtle and Cumberland.

From the North:

On 295 South proceed to Exit 7 (Franklin Arterial)..
Merge onto Franklin Arterial
Proceed on Franklin to Cumberland Avenue
Turn RIGHT onto Cumberland Avenue
Proceed 2 blocks to the corner of Myrtle and Cumberland.



Management

Backstage At Merrill

Please see the Floor Plans for more information.

Synopsis

- 4 Star Dressing Rooms
- 2 Chorus Dressing Rooms
- 2 Green Rooms
- 1 Guest Production Office
- 1 Rehearsal Hall
- Crossover is hallway behind the stage
- Backstage is handicap accessible.
- Phones/Internet available in all rooms.
- FOH access requires crossing SR or going outside.

Guest Production Office (12'x10')

Located on the Street Level. Phones and Internet available (WIFI or wired) Carpeted.
Phones – (207) 756-8435, (207) 756-8436, (207) 756-8461

Musicians Lounge (18'x23')

Located on the Street Level. Phones and Internet available (WIFI or wired)
Sink, Cabinets, Refrigerator. Carpeted.

Green Room (27'x23')

Located on the Street Level. Phones and Internet available (WIFI or wired)
Sink, Cabinets, Carpeted.

Rehearsal Hall (55'x41') - Available as a separate Rental.

Located on the Street Level. Phones and Internet available (WIFI or wired)
Tile Floor over Concrete.

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Dressing Room # 1 & 2 (8'x6')

Located on the Street Level. Phones and Internet available (WIFI or wired)
Shower, Toilet, Sink, Mirror, #1 is Handicap Accessible. Tile Floor.



Dressing Room #3 (25' x 19')

Located on the Street Level. Phones and Internet available (WIFI or wired)
Shower, Toilets, Sink, Mirrors. Tile Floor.





Orchestra Pit (52' x 18' on CL, 12' SR & SL)

Located on the Street Level. Tile Floor.

Requires removal of 90 seats from Orchestra 1, 2, 3

Dressing Room # 4 & 5 (8'x6')

Located on the Stage Level. Phones and Internet available (WIFI or wired)

Shower, Toilet, Sink, Mirror, #4 is Handicap Accessible. Tile Floor.

Dressing Room #6 (25' x 19')

Located on the Stage Level. Phones and Internet available (WIFI or wired)

Shower, Toilets, Sink, Mirrors. Tile Floor.

Wardrobe Room (8'x18')

Located on the Stage Level. Phones and Internet available (WIFI or wired)

Sink, Washer, Dryer, Iron, Steamer. Tile Floor.

Backstage Equipment

- 30 - 8' x3' Black Folding Tables
- 4 - 8' x 18" Black Folding Tables
- 300 - 18" Red Padded Chairs
- 10 - Rolling Wardrobe Racks

Backstage Storage

Due to fire regulations we have very particular storage requirements.

- The halls must have 48" clear passage.
- All doors must be clear for egress.
- All fire apparatus (hoses, standpipes, extinguishers, alarms) must be clear.
- Doors may only be propped open temporarily (during load in) or on magnetic latches.
- Please ask building staff if you have any questions.
- For large shows dead case storage will be arranged either in the orchestra pit or the rehearsal hall. If those spaces are in use, then back-loading onto a truck may be necessary.



Stage Management

- No dedicated Stage Management position on stage. Generally we setup the SM on DSR due to space restrictions SL. FOH Control booth also an option.
- Backstage Paging system available. (see Sound for more details)
- No Video System installed.
- 2 Channel Clear Com available. (see Sound for more details)

Labor

- Any renter of Merrill is responsible for supplying the labor required to set up, operate and strike any technical equipment.
- Merrill provides one (1) technical staff to facilitate the use and operation of Merrill and the equipment within. If more people are required they must be supplied by the renter.
- IATSE #114 is the local labor provider. Tour personnel and vendor staff are also allowed to work in the venue.

IATSE #114

IATSE #114 will provide stagehands, riggers, carpenters, audio techs, electricians and other stage labor as contracted by the Lessee.

Contact:

Dave Herrman

Business Agent

PO Box 993

Portland, ME 04104

(207) 657-7100

businessagent@ia114.com

Facility Access for non-working personnel

The City of Portland considers the stage of Merrill Auditorium to be a hazardous location and considers it a construction site when a production is loading in or loading out. Any persons not directly employed in the action of working onstage at Merrill Auditorium, who are not in the employ of the current lessee or their subcontractors, shall only gain access to the stage when accompanied by a designated representative of the lessee or their subcontractors. At no time shall they be unescorted.



Volunteer Labor

Volunteers are welcome at Merrill, but there are some tasks that they MAY NOT do.

- Volunteers are prohibited from using any rigging equipment, whether it is permanently installed (our fly rail) or temporarily installed (such as a motor).
- They may not move either the shell or the pit.
- They may not use the City's Genie lift.
- They may not operate any special effects.
- They can travel our curtains, but they cannot fly them.
- Volunteers are also not permitted on the gridiron, in the attic or to climb the booms at anytime.

House Policies

Safety

Merrill is a city owned and operated venue. We must comply with OSHA, National, State and City regulations and codes. The technical staff is on hand to help with observing these rules and regulations. It is not always convenient or easy to accomplish this. All lessees and their staff are expected to help keep Merrill a safe working environment.

Facility Access

The Rehearsal Hall door (Myrtle Street) is used for backstage access. Anyone entering the building shall check in at the Security desk upon arrival.

For scheduling purposes, we need to know the time you expect to access the building and the time you plan to leave.



Loading Dock

260 Cumberland Avenue, Portland, Maine 04101

- The loading dock has space for one (1) truck up to 53' at a time.
- After unloading if the truck stays in the dock, the tractor will detach and park beside.
- Additional trucks will go offsite for parking.
- Please see Truck Directions for the easiest route to the dock.

Loading Lift

- The loading dock uses an equipment lift to transport items from dock height to stage level. Access is then through the loading area onto USR.
- Lift platform: 7'-0" deep by 12'-0" wide
- Height from ground: 4'-0"
- Platform travel: 4'-10 1/2" (from 3'-6" to 8'-4 1/2")



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Loading Doors

- The exterior loading door is: 7'-6 ½" high by 9'-0" wide
- The interior stage door is: 7'-11" high by 6'-7 ¼" wide
- All other stage access is through a single door on USL.
- An opening drawing is available.



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Freight Elevator

- There is a freight elevator from the interior of the loading dock to the street level.
- This is 6'-9" deep x 9'-6" wide and 94" high.
- This allows access to the Street Level dressing rooms, orchestra pit, rehearsal hall, green room and street.



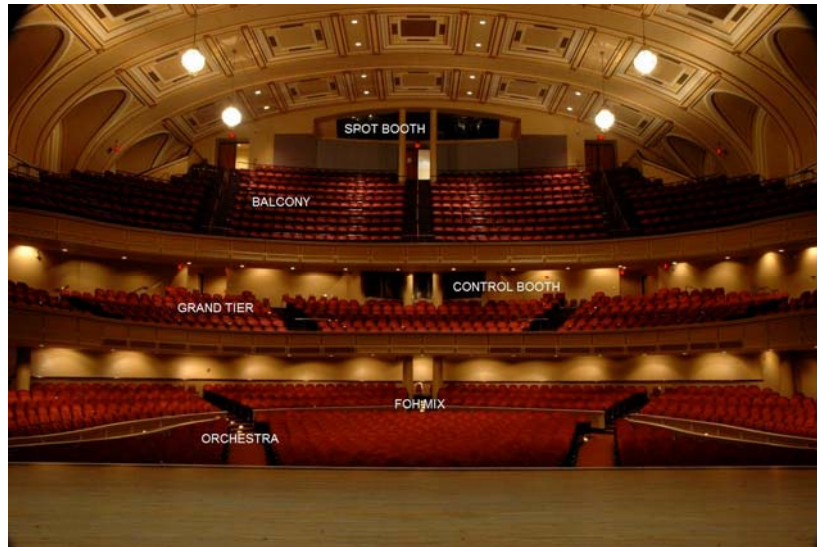
FOH Equipment

- Large and/or heavy FOH gear may have to be pushed up the sidewalk outside of Merrill and in through the main lobby.
- A ramp can be placed from the front of the stage into the house.
- There is a small handicap accessible elevator available from DSL to FOH.

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FOH



- Merrill Auditorium seats 1908 before any reductions.
- Reductions are required for Sound Mix Positions (7-25) and for Orchestra Pit (72) configurations.
- Any merchandise sold must be arranged through the City. Contact the Event Coordinator with any questions.
- We like to open the doors at least 30 minutes before curtain. For Student shows, 45 minutes.
- Tech staff will talk with the show production contact to arrange opening the house.
- Any production items in the house (Cameras, Audio or Lighting Gear) needs to be secured appropriately and kept out of the egress areas.
- All cables should be taped and matted where needed. Cable ramps are available for aisles. Talk with Tech staff about any questions.
- If there is video projection from the booth we recommend killing 3 seats in the Grand Tier.
- Access from the stage to FOH Lobby is only from Stage Right. Grand Tier and Balcony levels can be accessed from either side of the stage.
- Access from backstage to FOH is either across stage right, or outside.

Please see the Seating plan for more information.

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Stage

Stage Right View



Stage Left View





Dimensions

General Playing Space	54' x 34'
Proscenium Width (Full open)	64'-4"
Width Between FOH stairs	53'-9"
CL to SR Fly Rail	52'-8"
CL to SL Wall*	35'-6"
Proscenium Height (Arch)	46'6" @ CL
Stage Height	3'-4"
Grid Height	70'
Wing Height*	26'
Midrail SR	27' above stage level
Plaster Line to:	
US Wall	34'-4"
Front Edge of Stage	0'-11" +/-
Front of Orchestra Pit	11'-6" @ CL to 3'-11" SR/SL
FOH Mix Position	50'-0"
Back of Orchestra Level Seating	86'-0"
Back of Grand Tier Level Seating (Control Booth)	86'-0"
Back of Balcony Level Seating (Spot Booth)	125'-0"
Orchestra Pit	53' x 18'-10"

** Please look at Ground Plan for more information regarding wing layout.*

Materials

The stage of Merrill is composed of a sprung maple floor with a natural finish. There is no permanent apron.

- Lagging into the floor is permitted – after pre-drilling. All holes will be filled as part of the load-out call.
- The stage house is constructed of steel and concrete with an acoustical/fire treatment coating. No scenery or other materials may be fastened to any part of the stage house.
- The back wall of the stage forms the facade of the City's municipal organ. Please visit www.foko.org for additional information about the organ. No scenery or other materials may be fastened to any part of the facade.

Please see the Ground Plans and Sections for more information.



Orchestra Pit/Apron

Merrill utilizes an orchestra pit filler system that can be configured in three different ways. *72 Seats are effected by raising or lowering the pit.

- Seating - The filler system lives at Orchestra level for patron seating.
- Stage Extension. Adding an additional 11'-6" of depth to center stage and curving around to the edges, adding an additional 3'-11" at either side.
- Orchestra Pit - The filler can be lowered to orchestra pit level, 9'-6" below stage level. When the filler is in the orchestra pit configuration, the total pit size is 18'-10" deep by 53'-0" wide.

These changes require advance notice to the box office to allow for the reduction in available tickets. The reconfiguration takes several hours and must be considered part of the load-in and load-out process for scheduling and labor purposes.

Please see the Orchestra Pit Drawing for more information

Orchestra Shell

Merrill is equipped with an adjustable orchestra shell. This unit consists of three permanently hung ceilings and six portable towers. The ceilings hang in a vertical position on line-sets 5a, 14a and 21a. The towers store in the SL wing space. When the shell is stored, there is very little wing space on SL.

Each ceiling has ten ETC Source4 Pars to provide stage lighting in orchestra mode. These fixtures can only be used with the ceilings in their horizontal position.

Use of the shell must be arranged during the facility leasing process. This unit can be configured in several ways to best serve the needs of the performance. Please contact the facility for additional information or recommendations. Additional costs may apply to the use of the shell. Please contact the Sales and Marketing Coordinator for rates.

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Organ Shell Setup



Chamber Shell Setup



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Symphony Shell Setup



Rigging

Merrill has 26 single purchase counterweight line-sets with 6 pick points operated from stage level on stage right. The grid is accessible through mounted ladders USR.

- Height of Grid: 71'-0"
- Length of Battens: 68'-0" (1 ½" schedule 40 steel)
- High Trim of Battens: 67'-0" (* Please see Notes on the line set schedule)
- Low Trim of Battens: 5'-0" average
- Batten/Arbor capacity: 1,700 lb.
- Weight in House: 11,960-lb. average (does not include weight used for house curtains)
- Midrail on SR is 27' above stage level.



Line set Schedule

Line-set	Distance from Plaster	House Configuration
01	0' 6"	Valance, ruby, 21'-0" high by 68'-0" wide
02	1' 2"	Tormentors, ruby, 34' high by 15'-0" wide each
03	1' 10"	Act Curtain, ruby, 34'-0" high by 35'-0" wide each
04	3' 2"	
05	5' 2"	
05a*	6' 8"	Orchestra Shell Ceiling #1
06	9' 4"	Border, black, 12'-0" high by 68'-0" wide
07	10' 2"	Legs, black, 34'-0" high by 15'-0" wide each
08	10' 10"	
09	11' 10"	
10	12' 8"	
11	14' 0"	
12	14' 8"	Border, black, 12'-0" high by 68'-0" wide
13	15' 4"	Legs, black, 34'-0" high by 15'-0" wide each
14	16' 0"	
14a*	17' 0"	Orchestra Shell Ceiling #2
15	19' 4"	
16	20' 6"	Mid-Stage Curtain, black, 34'-0" high by 35'-0" wide each
17	21' 6"	
18	22' 5"	
19	23' 6"	Border, black, 12'-0" high by 68'-0" wide
20	24' 0"	Legs, black, 34'-0" high by 15'-0" wide each
21	25' 6"	
21a*	27' 2"	Orchestra Shell Ceiling #3
22	28' 10"	
23	30' 2"	
24	31' 2"	Up-Stage Curtain, black, 34'-0" high by 35'-0" wide each
25	32' 2"	
26	33' 0"	

***Additional Trim Notes**

Line-sets 5a and 14a, orchestra shell ceilings #1 and #2, have a high trim of 51'-0". Line-set 21a, orchestra shell ceiling #3, has a high trim of 42'-0".

Please see the Line set Schedule for more information



Curtains

All full stage curtains, line-sets 3, 16, and 24, are hung on truss battens with traveler tracks. These can travel or guillotine to open. All operation is from stage right.

All house curtains are sewn with 50% fullness and are constructed of 21oz. or 25oz. velour.

In addition to the stage curtains listed, Merrill maintains the following:

- white scrim 29'-0" high by 60'-0" wide
- black scrim 29'-0" high by 60'-0" wide
- white cyc 32'-0" high by 60'-0" wide

These three items are not included in the rental of the facility. Please contact the Sales and Marketing Coordinator for current rental charges.

Please see the Soft goods Plan for more information.

Spot Rigging

- Additional points may be accessed from the grid.
- Structural steel is located approximately 10'-0" above the grid surface.
- The facility has beam clamps to facilitate this process, or steel cable may be looped around the steel beams.
- These beams are 30" high and span the full depth of the stage.
- The existing lift lines are located in rigging bays immediately below each structural beam, 12'-0" on center, beginning 6'-0" from either side of the centerline. Rigging at all other points will require bridling through these bays.

Please see the Rigging Ground Plan for more information.



Lighting

Power

Located at both USR and DSL, separate feeds:

- 1-200amp, 3-phase 5-wire company switch with two tie-in slots
- 1-400 amp, 3-phase 5-wire company switch with two tie-in slots
- Multiple lower amperage disconnects (100amp, 60amp, and 30amp, no tails)
- The facility maintains an inventory of cam connectors for power connections, as well as one set each of 200amp and 400amp reversed ground and neutral connectors.
- Multiple 120v/20 amp (NEMA 6-20) outlets are located on both downstage walls as well as the USR wall.

Located in the Spot Booth:

- 1 - 50amp (NEMA 14-50) receptacle.
- 2 – 30amp (NEMA L5-30) twist receptacle.
- Multiple 120v/20 amp (NEMA 6-20) outlets.

Located in the Control Booth

- 2 – 220v (NEMA 6-20) receptacle
- 1 – 208 – 3 Phase disconnect (no tails)
- Multiple 120v/20 amp (NEMA 6-20) outlets.

Located throughout backstage

- Multiple 120v/20 amp (NEMA 6-20) outlets.

House Lights

- Control is DSR or in the Control Booth.
- 6 Chandeliers on dimmers – manual control only.
- All other house lights controlled by seating area through relay switches (On/Off only)



Lighting Equipment

Dimming

- FOH Rack – ETC Sensor Rack – 48 dimmers @ 2.4kw. This is located at the FOH coves and is circuited for the Coves and Box Booms.
- Ceiling Rack – ETC Sensor Rack – 24 dimmers in a 24 rack @ 2.4kw. This is located in the 5th Floor room on Stairwell 6.
- Portable Rack – ETC Sensor Rack – 6 dimmers at 2.4kw.

DMX

- ETC Response Opto Splitter located DSL.
- 2 runs from DSL to DSR (5 pin)
- 2 runs from DSL to USR. (5 pin)
- Ethernet crossover from DSL to DSR.

Control

Merrill has an ETC Express 125 lighting console located in the control booth on the Grand Tier level.

Facility Fixtures and Circuiting

Merrill maintains five FOH positions. There are three ceiling coves and two box booms. There are no on-stage fixtures or circuits. All circuits are rated at 15 amps.

FOH Coves

12 - 10° ETC Source 4 @ 750w

12 - 19° ETC Source 4 @ 750w

FOH Box Booms

12 - 10° ETC Source 4 @ 575w

6 - 19° ETC Source 4 @ 575w

Orchestra Shell Ceilings

30 – Source 4 PAR @ 575w. Standard lenses is MFL, WFL lenses available.

Please see the FOH plot & Ceiling plot for more information.



Additional Equipment

Merrill has a limited inventory of feeder cable, stage cable and lighting accessories to complement rental and touring equipment as needed. We do not maintain a color or pattern inventory.

Spotlights

Merrill maintains two (2) Strong Super Trouper 2kw spotlights at Merrill Auditorium. These are an additional fee to a rental. Please contact the Tech Office for more information.

Sound

Power

Located at both USR and DSL, separate feeds:

- 1-200amp, 3-phase 5-wire company switch with two tie-in slots
- 1-400 amp, 3-phase 5-wire company switch with two tie-in slots
- Multiple lower amperage disconnects (100amp, 60amp, and 30amp, no tails)
- The facility maintains an inventory of cam connectors for power connections, as well as one set each of 200amp and 400amp reversed ground and neutral connectors.
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Located in the Control Booth

- 2 – 220v (NEMA 6-20) receptacle
- 1 – 208 – 3 Phase disconnect (no tails)
- Multiple 120v/20 amp (NEMA 6-20) outlets.

Located throughout backstage

- Multiple 120v/20 amp (NEMA 6-20) outlets.



Sound Equipment/Infrastructure

Merrill Auditorium has a small inventory of audio equipment for basic PA requirements. We are capable of supporting most lectures, graduations, and award ceremonies. Merrill is not equipped to handle any musical acts or other large presentations requiring substantial audio support.

Output

- 3 – EV SX300 – in a center cluster that is flown to provide coverage of the Grand Tier & Balcony. This is currently a mono feed.
- 4 – EV SX200 – as front fill speakers, 2 on each side of the stage. These are a stereo feed.
- 2 – EV SX100A powered speakers. Used as monitors or portable PA. Talk to the Technical Director about availability.
- 2 – Hotspots powered monitors. Talk to the Technical Director about availability.

Amplifiers

Amps are mounted in the DSL rack.

1 – QSC 1500a (Front Fills)

1 – QSC 2000a (Cluster)

Input

All house sound components are located in the control booth on the Grand Tier level.

These items include:

- Mackie CR-2404 mixing console
- One (1) dbx two channel 31 band EQ
- One (1) Denon DN 720-R cassette deck
- One (1) CD player
- One (1) Sony MDS-E11 minidisk recorder/player

Merrill has a few microphones and cable. Discuss your needs ahead of time with the Technical Director.

- 2 – SM81
- 5 – SM58 with switch.
- 1 – 16/4 100' snake.



Patch

Main Patch bay is located DSL. All connections are XLR.

- 16/4 runs from DSL to Control Booth
- 8/4 runs from DSL to SL Pit Edge Box with 25' of cable
- 8/4 runs from DSL to SR Pit Edge Box with 25' cable.
- 6/6 runs from DSL to DSR
- 6 runs from DSL to Spot Booth (Includes Comm and Monitors)
- 2 Ethernet from DSL to DSR
- 8 NL2 runs, 4 from DSL to SL Pit Edge to DSR, 4 from DSL to SR Pit Edge to SR.
- 3 XLR runs from DSR to FOH Mix
- 2 Ethernet runs from DSR to FOH Mix

Backstage Monitors

Merrill has a 70v backstage paging system. This system gets signal from a shotgun mic located by the control booth on the Grand Tier.

- Speakers are located in all the large rooms and hallways.
- It can be used for backstage calls and program feed.
- Patch from DSL or DSR.

Intercom

Merrill has a two channel Clear-Com system with ports throughout the facility. Standard stations are maintained at:

- Spot Booth (2)
- Control Booth (2)
- DSL
- DSR
- House lights
- Fly rail

We maintain a supply of belt-backs, headsets, and cable. Please talk to the Technical Staff about your comm needs.

Hearing Assist

William Sound PAT35 with PPA R35

- Patch for line level feed into system from DSL.
- Both Headphones and Telecoil loops available.



Frequencies

Currently Merrill operates a walkie-talkie system for FOH communications on VHF 154.600 & 151.655.

Merrill uses a Williams Sound Hearing Assist System that uses the FM frequencies of 72.100 and 75.900

FOH Mix Positions

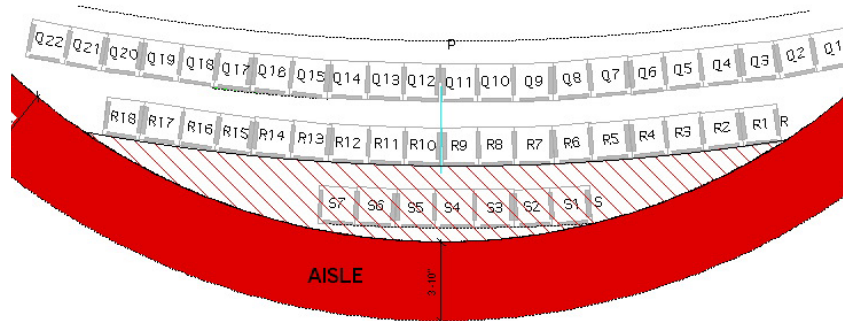
50' on CL from Plaster Line. Snake Length required is 125' -0" Minimum
No Gear or Persons may be located in a manner which infringes on the Aisle.

Small

Digital Consoles, no outboard gear.

Row S (All) Removed.

Approximately 14'-0" wide by 3'-6" deep



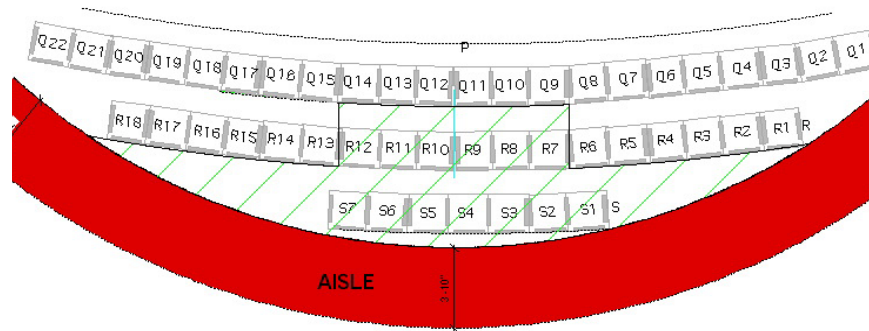


Medium

Small Consoles, limited outboard gear, Light Board.

Row S (All) & Row R (Seats 7 thru 12) Removed.

Approximately 10'-6" wide by 6'-6" deep

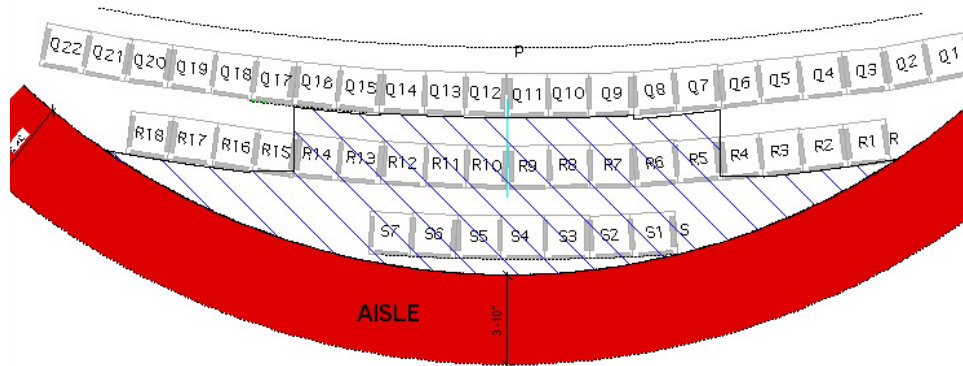


Large

Large Consoles & Light boards, Most Large Music Acts, Broadway Shows.

Row S (All) & Row R (Seats 5 thru 14) Removed.

Approximately 18'-0" wide by 6'-6" deep



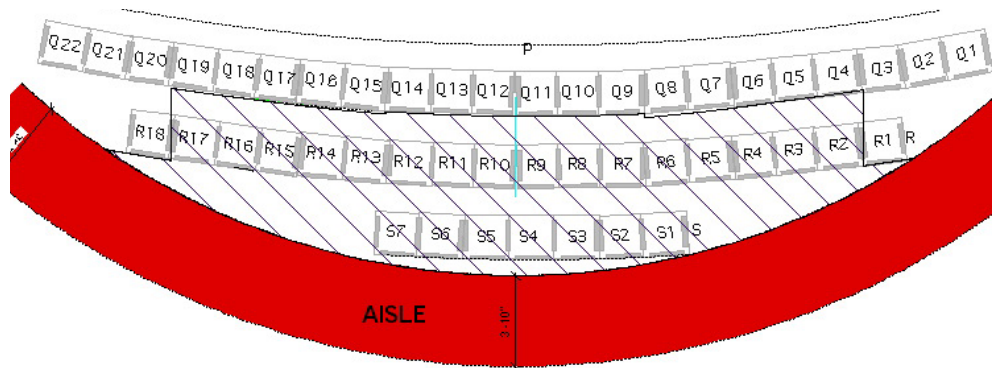


Extra Large

Very Large Consoles & Light boards, Lots of Gear, Lots of Room.

Row S (All) & Row R (Seats 2 thru 17) Removed.

Approximately 28'-6" wide by 6'-6" deep





Props

Stuff we have:

- Brooms
- Mops
- Chairs (300 – Red padded)
- Tables (20 - 8'x3' and a handful of 8'x18", black)
- Stools – 4 wooden
- Tall Chairs – 2 (sort of a bar stool with a back, black)
- Platforms – 8 – 4x8 Aluminum Framed, 8", 12", 16" or 18"
- A couple of drum rugs.
- Lectern

Stuff we do not have

- Music Stands
- Music Stand Lights
- Music Chairs
- Conductors Podium
- Marley Dance Floor

These items may be available from either the Portland Symphony Orchestra, or the Portland Concert Association. Please talk to the Technical Director.



Wardrobe

We have a small wardrobe room located on the Stage Level.

- Washer
- Dryer
- Ironing Board & Iron
- Steamer
- 10 Rolling Racks

Dry cleaners and coin-op laundry are located within a mile. There are also cleaners who will do pick up and delivery.

Large Shows will often use one of our larger downstairs rooms if they need more space.

We do not have specific Quick Change areas, there is a nook off stage left, as well as a small room USL. Stage Right requires making a booth, we do not have pipe and drape.